

# Risk Assessment

Details	
Group	C London
Site	C London
Title	deliveries
Assessed By	suelen commendatore

Task	Completed date of assessment
COVID-19 Risk assessment - Accepting deliveries	29-06-2020

COVID-19 Risk assessment - Accepting deliveries

### Hazards?

Infection spread by staff with symptoms of COVID-19
Infection spread by suppliers with COVID-19
Infection spread from parcels infected with COVID-19

### Who might be harmed and how?

Staff
Visitors
Suppliers

### Controls in place

avoid suppliers entering the kitchen
remove from the packaging all the goods in the delivery room before bring them to the kitchen
the person who receive the goods must wear gloves and mask and needs to change it between deliveries

Additional controls required	Action by whom	Action by when	Completion date - comments
Completed date of assessment:	29-06-2020		

Review date	Person completing review	Reason (e.g. annual review, following accident, changes)

### Task: COVID-19 Risk assessment - Accepting deliveries

Trained employees	Training date	Signature